

HIPAA Security Rule Compliance Checklist

Please fill out the form by checking the applicable boxes and providing the necessary information.

I. Administrative Safeguards:

- Appointed a HIPAA Compliance Officer

Name of Officer: _____

- Developed and implemented Security Management Process

Details: _____

- Conducted a Security Risk Assessment

Date of Assessment: _____

- Developed and implemented a Risk Management Plan

Details: _____

II. Physical Safeguards:

- Limited physical access to electronic information systems

Description: _____

- Implemented policies and procedures to address workstation security

Details: _____

- Controlled and monitored access to systems containing e-PHI

Description: _____

III. Technical Safeguards:

- Implemented access controls to ensure only authorized individuals access e-PHI

Access Control Measures: _____

- Implemented audit controls to record and examine system activity

Audit Control Measures: _____

- Implemented mechanisms to authenticate e-PHI

Authentication Methods: _____

IV. Organizational, Policies, Procedures, and Documentation Requirements:

- Developed and implemented security policies and procedures

Details: _____

- Maintained documentation of security policies and procedures

Documentation Location: _____

V. Risk Analysis and Management:

- Conducted a thorough risk analysis

Date of Analysis: _____

- Implemented measures to manage identified risks

Risk Management Measures: _____

VI. Business Associate Agreements:

- Identified and documented all business associates

Business Associate List: _____

- Established and maintained Business Associate Agreements (BAAs)

BAA Details: _____