

# Healthcare Audit Checklist

<b>Name of Facility:</b>			
<b>Address:</b>			
<b>Contact Number:</b>		<b>Date of Audit:</b>	

<b>Regulatory Compliance</b>	<b>Yes</b>	<b>No</b>
Are all federal, state, and local regulations followed?		
Are policies and procedures in place to ensure compliance?		
Is staff trained on relevant regulations?		
<b>Patient Care</b>	<b>Yes</b>	<b>No</b>
Is high-quality, safe, and effective care provided?		
Are evidence-based practices followed?		
Is care documented appropriately?		
Is effective communication maintained with patients?		
<b>Financial Management</b>	<b>Yes</b>	<b>No</b>
Is billing accurate and timely?		
Are payments collected efficiently?		
Is financial management responsible and compliant with reporting requirements?		
<b>Human Resources</b>	<b>Yes</b>	<b>No</b>
Do staff possess necessary qualifications and competence?		
Are staff adequately trained and credentialed?		
Is the work environment safe and healthy?		
Are all labor laws complied with?		

Information Security	Yes	No
Is patient privacy and confidentiality protected?		
Are adequate safeguards in place for data protection?		
Are staff trained on information security procedures?		

Additional Notes	
<b>Auditor's Name and Signature</b>	<b>Date</b>