

Head and Neck Assessment

Patient information

Name: _____ Date of birth: _____

Contact information: _____ Date of assessment: _____

Medical history

Preparation

- Ensure the patient is comfortable and understands the procedure.
- Gather all necessary supplies (penlight, tongue blade, nonsterile gloves, etc.).
- Remove any accessories or clothing that might obstruct the view of the head and neck.
- Confirm patient identification.

Assessment procedure

I. Inspection

A. Head and face

Procedure: Inspect the skin for color, texture, symmetry, swelling, masses, or deformities. Assess facial expressions and movements.

Documentation:

B. Nose

Procedure: Examine the external nose for drainage, obstructions, or any visible deformities.

Documentation:

C. Oral cavity

Procedure: Evaluate the oral cavity, including the tongue, uvula, and throat. Look for lesions, abnormal positions, and tonsil enlargement.

Documentation:

D. Neck

Procedure: Visually inspect the neck for asymmetry, masses, deformities, or tracheal deviation.

Documentation:

II. Palpation

A. Cranium

Procedure: For infants, observe head control and muscle strength. Palpate the scalp and cranium to check for masses, indentations, or signs of skin breakdown.

Documentation:

B. Lymph nodes

Procedure: Systematically palpate the lymph node groups for size, tenderness, or irregularities.

Documentation:

C. Cervical spine

Procedure: Palpate the cervical spine and surrounding muscles to detect any pain, spasms, or masses.

Documentation:

III. Additional assessments

A. Cranial nerve evaluation

Procedure: Test facial sensation and motor function by assessing movements and responses.

Documentation:

B. Swallowing assessment

Procedure: Observe the patient's ability to swallow, noting any difficulties or abnormal patterns.

Documentation:

C. Speech evaluation

Procedure: Assess the clarity and articulation of the patient's speech during conversation.

Documentation:

D. Cervical range of motion

Procedure: Evaluate the range of motion of the cervical spine by asking the patient to perform flexion, extension, lateral bending, and rotation.

Documentation:

E. Ear inspection

Procedure: Inspect the external ears for any abnormalities, discharge, or deformities.

Documentation:

Results and summary of findings

I. Inspection and palpation summary
II. Additional assessments summary

Additional notes

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Healthcare professional information

Name: _____	License ID number: _____
Signature: _____	Date: _____